

HPI Course Accreditation Worksheet

Please complete this worksheet for EACH course you offer to the home and property inspection industry

Training Provider	
Course ID number	
Course Name	

Year course was first offered	
Total number of individuals enrolled in the course during the past year	
Total number of individuals who completed the course during the past year	
Course Duration (total hours)	
Percentage of total course hours provided in the CLASS ROOM	
Percentage of total course hours provided through DISTANCE LEARNING	
Percentage of total course hours provided through ONLINE LEARNING	
Percentage of total course hours allocated to FIELD TRAINING	
Locations where this course is offered	

Please provide the names and locations of all current instructors of this course	
Name	Location

In addition to the completed worksheet, please provide us with:

- A complete outline for this course
- Module-by-module statements of learning objectives
- Methods for evaluating trainee performance
- A summary of hands-on training (if any)

- Resumés of your course instructor
- Examples of instructor's materials

If you have any questions about this worksheet, please contact

Jeff Griffiths Telephone 403 374 1950 Fax 403 637 3800 jeff@griffiths-sheppard.com

Please return this completed form (with all attachments) to:

***Griffiths Sheppard Consulting Group Inc
Attention: Jeff Griffiths
609 – 14th Street NW Suite 400 Calgary Alberta T2N 2A1***

Worksheet Instructions

The National Occupational Standard for Home and Property Inspectors was established in 2001. The NOS outlines a series of tasks and subtasks deemed essential for competence in this occupation.

It is important that courses presented for accreditation are mapped to the NOS criteria. The remainder of this worksheet has training providers self assess the applicability of a particular course to the NOS. Using this worksheet, training providers will:

- Assess the relevance of each element of your course to the Tasks and Sub tasks defined in the National Occupational Standard for Home and Property Inspectors
- Assess the level of skill/knowledge designed into the course for each Task and Sub Task.

Assessing Knowledge Levels

Skill and knowledge are determined using Bloom's Taxonomy and Daggett's Rigor/Relevance framework. A summary of taxonomic verbs and descriptors is as follows:

<p>The knowledge taxonomy developed by Dr Benjamin Bloom recognizes six different levels of processing thought. These levels relate directly to rigor and complexity in thinking and learning. "Knowledge" is the simplest level while "evaluation" is the most complex. Knowledge level can be assessed by analyzing the verbs used in the performance objectives for a particular course. Application or skills are measured by looking for evidence in performance objectives of trainees actually being required to DO something, and the circumstances/scenarios/parameters around those actions.</p>		
Level of Learning verbs based on Bloom's Taxonomy.		
Level	Descriptor	Verbs used in learning objectives and evaluations
1	Knowledge	Count, Define, Describe, Draw, Find, Identify, Label, List, locate Match, Name, Quote, Recall, Recite, relate Sequence, state Tell, Write
2	Comprehension	Conclude, Demonstrate, describe Discuss, distinguish Explain, Generalize, Identify, Illustrate, Interpret, outline Paraphrase, Predict, Report, Restate, Review, Summarize, Tell translate
3	Application	Apply, Change, Choose, complete Compute, construct Dramatize, illustrate, Interview, Prepare, Produce, Role-play, Select, Show, solve Transfer, Use
4	Analysis	Analyze, Categorize Characterize, Classify, Compare, Contrast, Debate, Deduce, Diagram, Differentiate, Discriminate, Distinguish, Examine, investigate Outline, Relate, Research, Separate
5	Synthesis	Compose, Construct, Create, Design, Develop, devise formulate imagine Integrate, Invent, Make, Organize, Perform, Plan, predict Produce, Propose, Rewrite
6	Evaluation	Appraise, Argue, Assess, Choose, Conclude, Critic, debate Decide, determine Evaluate, Judge, Justify, Predict, Prioritize, Prove, Rank, Rate, recommend Select verify

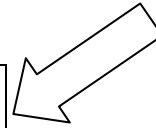
Assessing Skill Levels (Application)

Level	Descriptor	Key elements
1	Knowledge	Simple knowledge, no evidence of application
2	Application in ONE discipline.	Can apply knowledge to solve problems or find solutions related to very defined work cases/situations in a simulated environment
3	Application across multiple disciplines	As above, but with a wider variety of possible situations. Still in a controlled environment
4	Application in real-world predictable scenarios	Can apply knowledge broadly in actual situations. Situations are commonplace for the occupation in question.
5	Application in real-world unpredictable scenarios.	Can apply knowledge across any situation that could occur in the occupation
Skill Level Examples		
"Following training, learners will be able to explain the benefits of using a 3-faced widget cutter as opposed to the standard two-faced cutter, or manually using a hammer and chisel when fabricating widgets. (Rates Knowledge of 2).		
"Following training, learners will be able to analyze a fabrication problem and determine which method (3-face, 2-face, hammer and chisel) is most appropriate, and explain why. (rates a Knowledge of 4)		
"Following training, the learner will fabricate a widget in the classroom/lab using a 3-face widget cutter. (rates an Application rating of 2)."		
"Following training, the learner will fabricate functioning widgets for specified machines to industrial tolerances under field conditions using the 3-faced, 2-faced widget cutter and manual hammer and chisel method. (rates an Application level of 4).		

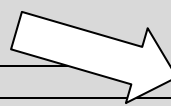
NOS Block A Professional Practice

Task 1 Performs pre-inspection procedures

Check here if the course does NOT Address this task ...then go on to the next task	
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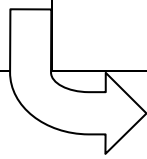


If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	



Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
1.01	Outlines methodology	<ul style="list-style-type: none"> ▪ knowledge of methods of inspection ▪ knowledge of Standards of Practice ▪ knowledge of the duty of care to clients, the public and others in the transaction ▪ knowledge of professional and legal responsibilities to all parties and duties to employers, employees, franchiser, etc. ▪ ability to determine client's needs, intended use of the property, occupancy and preconceptions of the property ▪ ability to convey limitations of the inspection ▪ ability to direct client to specialized services out side the standard of practice such as well capacity testing ▪ ability to access client's understanding of the process and the limitation of the inspection



Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
1.02	Qualifies site conditions	<ul style="list-style-type: none"> ▪ knowledge of local conditions and concerns ▪ ability to determine utility conditions such as gas, power and water availability ▪ ability to inform clients of limitations of inspection without utilities ▪ ability to arrange access to site with real estate agents or client

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

National Certification Program for Home and Property Inspectors

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
1.03	Determines client's Terms of Reference	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice
		<ul style="list-style-type: none"> ▪ knowledge of legal aspects such as limitations of Agreements to Purchase and Sale Waivers and new home warranty programs
		<ul style="list-style-type: none"> ▪ ability to determine client's requirements and expectations of the inspection
		<ul style="list-style-type: none"> ▪ ability to reconcile client's requirements with realities of inspection process

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
1.04	Determines scope of the work	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice ▪ knowledge of personal abilities and limitations ▪ knowledge of legal restrictions of rights of property entry, and any legal restricted practices ▪ ability to negotiate scope of work with client ▪ ability to reconcile client's expectations with realities of inspection process ▪ ability to document scope of work, in contract language ▪ ability to direct client to specialized/professional services beyond the accepted scope of a home/property inspection

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
1.05	Contracts with clients	<ul style="list-style-type: none"> ▪ knowledge of contracts, duties to perform, exculpatory clauses and obligations ▪ ability to adopt existing contracts or contract blanks to meet requirements

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 2 Communicates Orally

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
2.01	Answers clients' questions	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice ▪ knowledge of building systems and components ▪ knowledge of building science and house as a system ▪ knowledge of problems, causes and solutions to common building system problems ▪ knowledge of local conditions and retroactive requirements ▪ ability to respond at a level compatible to client's level of comprehension ▪ ability to solicit feedback to clarify client's understanding ▪ ability to refer clients to additional sources of information such as CMHC, local building authorities, professionals and trades people

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
2.02	Explains building operating systems to clients.	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice ▪ knowledge of building operating systems maintenance and health hazards ▪ ability to provide information at a level compatible to client's level of comprehension with reference to technical manuals and documents ▪ ability to solicit feedback to clarify understanding

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
2.03	Explains building defects	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice ▪ knowledge of proper function of building systems ▪ knowledge of building science and house as a system ▪ knowledge of problems, causes and solutions to common building system problems ▪ ability to provide information at a level compatible to client's level of comprehension ▪ ability to determine client's needs and expectations of the house and the inspection ▪ ability to convey limitations of the inspection ▪ ability to describe the building defects in a balanced, non-judgmental manner ▪ ability to describe hazardous and potentially hazardous conditions detrimental to building and occupant safety ▪ ability to address client's concerns ▪ ability to describe what was not inspected and explain why ▪ ability to solicit feedback to clarify client's understanding

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 3 Provides Written Reports

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
3.01	Determines report formats	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice ▪ knowledge of the purpose and end uses of the report ▪ knowledge of report formats ▪ ability to create or modify a propriety inspection report for use ▪ ability to identify the details required to meet client's needs

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
3.02	Prepares report	<ul style="list-style-type: none"> ▪ knowledge of reporting systems ▪ knowledge of Standards of Practice ▪ knowledge of legal implications related to report, such as contract and tort law ▪ knowledge of problems, causes and solutions to common building system problems ▪ ability to describe site and building conditions in a concise, objective manner ▪ ability to relate report to scope of inspection ▪ ability to specify clearly and concisely what was and what was not inspected and why

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
3.03	Delivers and explains report	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice ▪ knowledge of legal implications related to report, such as contract and tort law ▪ knowledge of problems, causes and solutions to common building system problems ▪ ability to provide information at a level compatible to client's level of comprehension ▪ ability to solicit feedback to clarify understanding ▪ ability to listen for underlying meaning ▪ ability to respond at a level compatible to client's level of comprehension ▪ ability to determine client's needs and expectations ▪ ability to ascertain client's understanding of the repor

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 4 Resolves Conflicts

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
4.01	Obtains details of complaint	<ul style="list-style-type: none"> ▪ knowledge of conflict resolution techniques ▪ knowledge of potential legal liability related to complaint ▪ ability to listen to or read client's complaint in an objective manner ▪ ability to record details of complaint for potential insurance/legal action

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
4.02	Responds to complaints	<ul style="list-style-type: none"> ▪ knowledge of conflict resolution techniques ▪ knowledge of potential legal liability related to complaint ▪ knowledge of Standards of Practice ▪ knowledge of tort and contract law ▪ ability to listen to or read client's complaint in an objective manner ▪ ability to respond to complaint with tact, diplomacy and fairness

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
4.03	Verifies complaint	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice and duty of care ▪ knowledge of potential legal liability related to complaint ▪ ability to recognise the need for third party involvement/intervention ▪ ability to record and document current condition of building in relation to complaint

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
4.04	Develops a resolution process	<ul style="list-style-type: none"> ▪ knowledge of Standards of Practice and Standards of Care ▪ knowledge of conflict resolution techniques ▪ knowledge of potential legal liability related to complaint ▪ ability to identify and include specialists, such as architects and professional engineers, if necessary ▪ ability to negotiate mutually beneficial resolution to complaint

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 5 Recognizes Legal Responsibility

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
5.01	Recognizes duty of care situations	<ul style="list-style-type: none"> ▪ knowledge of principles of duty of care ▪ knowledge of legal implications of adhering to duty of care ▪ ability to differentiate between duty of care, duty to warn, and standard of care (practice) ▪ ability to adhere to duty of care ▪ ability to apply standard of care ▪ ability to document duty of care and duty to warn situations

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
5.02	Recognizes roles and responsibilities.	<ul style="list-style-type: none"> ▪ knowledge basic principles of roles and responsibilities under the law ▪ knowledge of professional and legal responsibilities to all parties and duties to employer s, employees, franchiser, etc. ▪ knowledge of legal implications of actions ▪ knowledge of individual rights and responsibilities ▪ knowledge of applicable laws ▪ bility to act within legal guidelines

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Block B Exteriors

Task 6 Visually Inspects Exterior Structure

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
6.01	Visually inspects condition of exposed foundations.	<ul style="list-style-type: none"> ▪ knowledge of foundation construction materials such as concrete, masonry, wood and stone ▪ knowledge of requirements for foundation materials and installation ▪ knowledge of types of foundations ▪ knowledge of the effects of foundation movement ▪ knowledge of remedial measures for common foundation problems ▪ ability to identify defects in exposed foundations such as cracks, water penetration, frost damage and movement

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
6.02	Visually inspects condition of exterior roof structure.	<ul style="list-style-type: none"> ▪ knowledge of roof construction material such as wood and metal ▪ knowledge of roof structure such as trusses, rafters, joists and sheathing ▪ knowledge of roof surface membranes such as wood, asphalt and steel ▪ knowledge of requirements for roof materials and installation ▪ knowledge of roof hazards, safe ladder and climbing practices ▪ knowledge of remedial measures for common roofing problems ▪ ability to identify defects in roof structures such as signs of deflection, damage, aging, leaks ice damage, poor eavestrough drainage and rot ▪ ability to estimate approximate age and life span of roof and roof components

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

National Certification Program for Home and Property Inspectors

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
6.03	Visually inspects condition of exterior wall structure.	<ul style="list-style-type: none"> ▪ knowledge of wall construction materials such as wood, metal, masonry and stucco ▪ knowledge of requirements for wall materials and installation ▪ knowledge of remedial measures for common wall structure problems ▪ ability to identify defects in wall structures such as poor rain shedding, moisture penetration, aging, deflection and settlement

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
6.04	Visually inspects condition of extended structures and floors.	<ul style="list-style-type: none"> ▪ knowledge of extended structure construction materials such as wood, metal and concrete ▪ knowledge of construction methods re joining new and existing structures ▪ knowledge of supporting elements such as posts, piers and cantilevers ▪ knowledge of requirements for extended structure materials and installation ▪ knowledge of remedial measures for common extended structures problems ▪ ability to identify defects in extended structures such as deterioration, settlement, heaving, deflection and rot ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
6.05	Visually inspects condition of exterior columns.	<ul style="list-style-type: none"> ▪ knowledge of column material such as wood, metal, masonry and concrete ▪ knowledge of column types such as solid, hollow or pre-engineered ▪ knowledge of purposes of columns, such as structural or decorative ▪ knowledge of requirements for materials and installation ▪ knowledge of remedial measures for common column problems ▪ ability to identify column defects such as rot, heaving, settlement, lean and rust ▪ ability to identify impact defects have on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
6.06	Visually inspects condition of exterior beams.	<ul style="list-style-type: none"> ▪ knowledge of beam materials such as wood, metal and concrete ▪ knowledge of beam types such as solid, laminated or pre-engineered ▪ knowledge of purpose of beams, such as structural or decorative ▪ knowledge of requirements for materials and installation ▪ knowledge of remedial measures for common beam problems ▪ ability to identify beam defects such as rot, deflection, disconnection and improper support ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 7 Visually Inspects Exterior Elements

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
7.01	Visually inspects condition of roofing components.	<ul style="list-style-type: none"> ▪ knowledge of roofing materials such as asphalt, wood, tile and metal ▪ knowledge of roofing components such as flashing, skylights, eaves troughs and roof venting ▪ knowledge of requirements for roof component materials and installation ▪ knowledge of methods of roof drainage ▪ knowledge of roof hazards, safe ladder and climbing practices ▪ knowledge of remedial measures for common roofing problems ▪ ability to identify defects in roofing components such as signs of deflection, damage, aging, leaks, ice damage, poor eavestrough drainage and rot ▪ ability to estimate approximate age and life span of roof and roofing components

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

National Certification Program for Home and Property Inspectors

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
7.02	Visually inspects condition of chimney exterior.	<ul style="list-style-type: none"> ▪ knowledge of chimney materials, such as masonry, metal and stone ▪ knowledge of chimney components, such as braces, clean-outs, caps and liners ▪ knowledge of chimney material, installation and clearance requirements ▪ knowledge of remedial measures for common chimney problems ▪ ability to identify defects in chimney exteriors such as signs of abnormal movement, aging corrosion and separation, and defective masonry ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
7.03	Visually inspects condition of exterior cladding and finishes	<ul style="list-style-type: none"> ▪ knowledge of cladding materials such as wood, masonry, metal, asbestos, vinyl and EIFS ▪ knowledge of finishing materials such as paint, stain, flashing and caulking ▪ knowledge of installation requirements of common cladding material ▪ knowledge of basic building science principles related to air movement, pressure, infiltration and exfiltration ▪ knowledge of wood to soil infestation and deterioration issues ▪ knowledge of remedial measures for cladding and finish problems ▪ ability to identify cladding and finish defects due to poor installation, aging, buckling, separation and spalling

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
7.04	Visually inspects condition of windows and skylights.	<ul style="list-style-type: none"> ▪ knowledge of window types such as awnings, sliders, casements, skylights and single/double hung ▪ knowledge of window materials such as vinyl, wood and metal ▪ knowledge of window components such as flashing and weather stripping ▪ knowledge of window material and installation requirements ▪ knowledge of remedial measures for common window problems ▪ ability to identify window defects such as rot, misalignment and defective hardware ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
7.05	Visually inspects condition of exterior doors and trim.	<ul style="list-style-type: none"> ▪ knowledge of types of exterior doors ▪ knowledge of exterior door materials such as wood and metal ▪ knowledge of exterior door material and installation requirements ▪ knowledge of remedial measures for common exterior door problems ▪ ability to identify exterior door defects such as rot, misalignment and defective hardware ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
7.06	Operates garage doors and automatic devices.	<ul style="list-style-type: none"> ▪ knowledge of types of garage doors ▪ knowledge of requirements of garage doors, operating devices and their controls ▪ knowledge of safety devices ▪ knowledge of remedial measures for common garage door problems ▪ ability to recognize abnormal operation and non- functioning safety devices ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 8 Visually Inspects Site Elements

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
8.01	Identifies potential impacts of site surroundings.	<ul style="list-style-type: none"> ▪ knowledge of the effects of surrounding elements such as lakes, trees, water table and soil ▪ knowledge of erosion and its control ▪ knowledge of local soil and site conditions ▪ ability to identify above-ground site contamination and refer environmental evaluation ▪ ability to identify the impact of large trees and other potential site hazards on the building ▪ ability to identify and report trip and fall hazards ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
8.02	Visually inspects condition of site for grading.	<ul style="list-style-type: none"> ▪ knowledge of acceptable grading practices ▪ knowledge of proper storm water control ▪ knowledge of remedial measures for common grading problems ▪ ability to identify defects in site grading ▪ ability to identify impact on building of improper grading and water control system

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
8.03	Visually inspects condition of walkways, driveways and patios	<ul style="list-style-type: none"> ▪ knowledge of walkway, driveway and patio materials ▪ knowledge of walkway, driveway and patio installation requirements ▪ knowledge of requirements for exterior attachment drains, catch basins, and surface water control ▪ knowledge of remedial measures for common walkway, driveway and patio problems ▪ ability to identify defects in walkways, driveways and patios ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
8.04	Visually inspects condition of retaining walls.	<ul style="list-style-type: none"> ▪ knowledge of materials used in construction of retaining walls ▪ knowledge of types of retaining walls ▪ knowledge of basic size requirements for retaining walls and other soil retention devices ▪ knowledge of retaining wall construction requirements ▪ knowledge of purposes of retaining walls ▪ knowledge of remedial measures for common retaining wall problems ▪ ability to identify defects in retaining walls ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
8.05	Visually inspects condition of steps, railings, decks and balconies.	<ul style="list-style-type: none"> ▪ knowledge of material and products used to construct steps, railings, decks and balconies ▪ knowledge of installation and construction requirements of steps, railings, decks and balconies such as weather resistance, and attachment to building ▪ knowledge of possible unsafe conditions such as railing height and riser height ▪ knowledge of remedial measures for common step, railing deck, and balcony problems ▪ ability to identify defects in steps, railings, decks and balconies such as possible unsafe conditions, rot, corrosion and improper installation ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Block C Interiors

Task 9 Visually Inspects Windows and Doors

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
9.01	Visually inspects condition of windows and skylights.	<ul style="list-style-type: none"> ▪ knowledge of window types such as awnings, sliders, casements, skylights, and single/double hung ▪ knowledge of window materials such as vinyl, wood and metal ▪ knowledge of window material and installation requirements ▪ knowledge of requirements for ventilation, egress, natural light, child safety and security ▪ knowledge of remedial measures for common window problems ▪ ability to identify window defects such as rot, misalignment and defective hardware ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
9.02	Operates windows and skylights	<ul style="list-style-type: none"> ▪ knowledge of proper operation of windows and skylights ▪ knowledge of proper operation of hardware such as locks, hinges and sash weights ▪ knowledge of remedial measures for common window operating problems ▪ ability to operate all types of windows and skylights such as casements, sliders, awnings and double hung ▪ ability to identify window defects such as water infiltration, rot in frames and sashes and rack frames ▪ ability to identify non-operability of windows

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
9.03	Visually inspects condition of doors	<ul style="list-style-type: none"> ▪ knowledge of door types such as hinged, bifold, pocket, hollow, sliding and solid core ▪ knowledge of door materials such as wood, metal, insulated, and plastics ▪ knowledge of door material and installation requirements ▪ knowledge of gas-proofing requirements of doors ▪ knowledge of remedial measures for common door problems ▪ ability to identify door defects such as warp, racked, rot and lack of gas proofing between garage and home access doors ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
9.04	Operates doors.	<ul style="list-style-type: none"> ▪ knowledge of proper operation of doors ▪ knowledge of proper operation of door hardware such as hinges, locks and rollers ▪ knowledge of remedial measures for common door operating problems ▪ ability to operate all types of doors such as hinged, sliding, pocket and folding ▪ ability to determine proper operation of all types of doors such as hinged, sliding, pocket and folding ▪ ability to identify defects in doors such as warping, rot, and air and water leakage ▪ ability to identify non-operability of doors

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 10 Visually Inspects Insulation and Ventilation

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
10.01	Visually inspects condition of mechanical exhaust systems.	<ul style="list-style-type: none"> ▪ knowledge of basic building science concepts of pressure differences, air flow, stack effect, unsafe of back drafting ▪ knowledge of air movement ▪ knowledge of principles and requirements of heat recovery ventilators ▪ knowledge of exhaust system components, such as fans, ducting, fan controls, filters, dampers, dryer vents, etc. ▪ knowledge of types of ducting materials ▪ knowledge of remedial measures for common exhaust system problems ▪ Ability to operate fan controls ▪ ability to identify mechanical exhaust systems defects ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

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NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
10.02	Visually inspects condition of passive ventilation.	<ul style="list-style-type: none"> ▪ knowledge of types of passive vents such as soffit, gable, roof, ridge, baffles, make-up air and combustion air ▪ knowledge of required air circulation such as attic venting, crawl space venting and furnace combustion air ▪ knowledge of remedial measures for common ventilation problems ▪ ability to identify defects caused by inadequate ventilation such as mould, rot, back drafting and high humidity ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
10.03	Visually inspects condition of visible air/vapour barriers.	<ul style="list-style-type: none"> ▪ knowledge of types of air/vapour barriers such as polyethylene and foil ▪ knowledge of air/vapour barrier requirements ▪ knowledge of remedial measures for common air/vapor barrier problems ▪ ability to differentiate between vapour and air barriers ▪ ability to identify defects caused by inadequate air/vapour barriers such as mould, rot, high humidity and moisture infiltration ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
10.04	Visually inspects condition of visible insulation.	<ul style="list-style-type: none"> ▪ knowledge of thermo resistance value by type such as fibreglass, cellulose and rigid foam ▪ knowledge of insulation material and installation requirements ▪ knowledge of remedial measures for common insulation problems ▪ ability to identify types of insulation such as batts, loose fill and rigid ▪ ability to identify insulation defects such as voids, compressed and wet insulation and improper use/installation ▪ ability to assess approximate thermo resistance value of insulation

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 11 Visually Inspects Interior Spaces

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
11.01	Visually inspects condition of walls	<ul style="list-style-type: none"> ▪ knowledge of wall materials such as studs, panelling, plaster, drywall and trim ▪ knowledge of plaster and drywall installation requirements ▪ knowledge of remedial measures for common wall problems ▪ ability to identify wall defects such as cracks and water damage

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
11.02	Visually inspects condition of floors.	<ul style="list-style-type: none"> ▪ knowledge of types of floor finishes such as hardwood, tiles, slates and vinyl ▪ knowledge of floor material and installation requirements ▪ knowledge of finished floor underlay and other installation requirements for ceramic tile, hardwood and wood finishes ▪ knowledge of remedial measures for common floor problems ▪ ability to identify floor defects such as slope, deflection, water damage and trip unsafe ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
11.03	Visually inspects condition of ceilings.	<ul style="list-style-type: none"> ▪ knowledge of ceiling material such as plaster, and drywall ▪ knowledge of plaster and drywall material and installation requirements ▪ knowledge of remedial measures for common ceiling problems ▪ ability to identify ceiling defects such as deflection, water damage and cracks

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

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NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
11.04	Visually inspects condition of crawl spaces.	<ul style="list-style-type: none"> ▪ knowledge of building science as applicable to crawl spaces ▪ knowledge of requirements for crawl space construction, ventilation, clearances, service and moisture control ▪ knowledge of wood to soil clearance issues ▪ knowledge of structural components encountered in crawl spaces ▪ knowledge of proper insulation installation ▪ knowledge of proper ventilation ▪ knowledge of proper moisture protection in crawl space ▪ knowledge of remedial measures for common crawl space problems ▪ ability to identify signs of moisture/humidity problems apparent in crawl space ▪ ability to identify signs of structural defects apparent in crawl space ▪ ability to identify signs of plumbing and electrical defects apparent in crawl space ▪ ability to identify insulation/ventilation defects apparent in crawl space ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
11.05	Visually inspects condition of attics.	<ul style="list-style-type: none"> ▪ knowledge of building science as applicable to attics ▪ knowledge of attic construction requirements ▪ knowledge of structural components observed in attics ▪ knowledge of insulation and air/vapour barriers ▪ knowledge of attic ventilation requirements ▪ knowledge of remedial measures for common attic problems ▪ ability to identify signs of structural defects visible in attics ▪ ability to identify signs of insulation defects visible in attics ▪ ability to identify signs of plumbing defects visible in attics ▪ ability to identify signs of electrical defects visible in attics such as exposed wiring, lack of strain relief and pot lamp protection ▪ ability to identify signs of ducting defects such as poor connection and lack of insulation ▪ ability to identify signs of moisture problems such as leakage, condensation water infiltration, and ice damming ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 12 Visually Inspects Interior Structure

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.01	Visually inspects condition of floor structure.	<ul style="list-style-type: none"> ▪ knowledge of floor structure material such as wood, steel, engineered wood products and concrete ▪ knowledge of floor components such as joists, subfloor and blocking ▪ knowledge of flooring material and installation requirements ▪ knowledge of proper framing methods and span tables ▪ knowledge of remedial measures for common floor problems ▪ ability to identify floor defects such as improper framing methods, improper supports, improper joist spacing, overspanning, rot and deflection ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.02	Visually inspects condition of interior wall structure.	<ul style="list-style-type: none"> ▪ knowledge of wall materials such as studs, plates and headers ▪ knowledge of purpose of walls such as load bearing or partition ▪ knowledge of wall material and installation ▪ knowledge of remedial measures for common wall problems ▪ ability to identify signs of wall defects such as cracks, settlement, deflection and bulges

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

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NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.03	Visually inspects condition of interior foundation structure	<ul style="list-style-type: none"> ▪ knowledge of foundation materials such as wood, concrete, brick and stone ▪ knowledge of foundation construction ▪ knowledge of remedial measures for common foundation problems ▪ ability to identify defects in foundation systems such as settlement, cracks, bowing, shrinkage, progressive cracks, cold joints, water infiltration, degradation and pyrite

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.04	Visually inspects foundation systems for leaks and water infiltration.	<ul style="list-style-type: none"> ▪ knowledge of requirements for foundation water control ▪ knowledge of retrofitted water control systems ▪ knowledge of floor slabs, drain and sump systems ▪ knowledge interior and exterior water catchment methods ▪ knowledge of leak patterns of various wall types ▪ knowledge of remedial measures for common water infiltration problems ▪ ability to identify water infiltration

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.05	Visually inspects condition of interior roof systems.	<ul style="list-style-type: none"> ▪ knowledge of roof framing materials such as trusses, sheathing and rafters ▪ knowledge of purpose of roof framing components ▪ knowledge of roof material and installation ▪ knowledge of remedial measures for common roofing problems ▪ ability to identify signs of roof defects such as improper modifications, overspanning, sheathing sag, rot and water infiltration

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.06	Visually inspects condition of interior stairs and railings.	<ul style="list-style-type: none"> ▪ knowledge of stair and railing material such as wood, metal and concrete ▪ knowledge of stair and railing material and installation ▪ knowledge of remedial measures for common stair and railing problems ▪ ability to identify stair and railing defects such as improper riser to tread ratios, railing height, baluster spacing, stairwell lighting, and rot and deterioration ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
12.07	Visually inspects condition of interior columns.	<ul style="list-style-type: none"> ▪ knowledge of column materials such as wood, pre-engineered, concrete, masonry and metal, ▪ knowledge of purposes of columns such as decorative or structural ▪ knowledge of remedial measures for common interior column problems ▪ ability to identify column defects such as rot, off-plumb and rust ▪ knowledge of beam materials such as wood, pre-engineered and steel ▪ knowledge of purpose of beams such as decorative or structural ▪ knowledge of remedial measures for common interior beam problems ▪ ability to identify beam defects such as rot, deflection and poor installation

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Block D Heating and Air Conditioning

Task 13 Visually Inspects Primary Heating Systems

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.01	Identifies type of heating system(s).	<ul style="list-style-type: none"> ▪ knowledge of forced air systems ▪ knowledge of hydronic systems ▪ knowledge of heat pump systems ▪ knowledge of convection, conduction, radiation and heat transfer ▪ knowledge of latent heat, sensible heat, evaporation and condensation ▪ knowledge of fuel systems ▪ ability to recognize combined systems ▪ ability to identify type of heating system ▪ ability to ability to estimate approximate age and life span of heating equipment

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

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NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.02	Identifies type and source of fuel(s).	<ul style="list-style-type: none"> ▪ knowledge of types of fuels such as oil, propane, natural gas, electricity and solid fuels ▪ knowledge of tanks, piping and material ▪ knowledge of safety aspects of fuels containment ▪ ability to identify type and sources of fuel

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.03	Visually inspects condition of fuel storage system(s).	<ul style="list-style-type: none"> ▪ knowledge of types of fuel tanks and containers ▪ knowledge of fuel storage material and installation ▪ knowledge of impact of abandoned underground fuel storage tanks ▪ knowledge of solid fuel storage systems such as wood, coal, etc. ▪ knowledge of remedial measures for common fuel storage problems ▪ ability to identify fuel storage system defects such as signs of leakage and spillage, instability and corrosion ▪ ability to identify impact of defects on building and occupancy safety ▪ ability to determine the approximate age and expected life span of fuel storage systems

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.04	Visually inspects condition of fuel distribution system.	<ul style="list-style-type: none"> ▪ knowledge of fuel distribution components such as fill pipes, supply lines and venting pipes of containers ▪ knowledge of fuel distribution installation ▪ knowledge of remedial measures for common fuel distribution problems ▪ ability to identify defects in fuel distribution systems such as signs of leaks and unsafe installation ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

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NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.05	Visually inspects condition of heating equipment.	<ul style="list-style-type: none"> ▪ knowledge of acceptable installation requirements of heating equipment such as clearances and venting ▪ knowledge of remedial measures for common heating equipment problems ▪ ability to identify heating equipment defects such as rust, cracks, loose components, leaks and the condition of filters and humidifiers ▪ ability to identify impact of defects on building and occupancy safety ▪ ability to ability to estimate approximate age and life span of heating equipment

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.06	Visually inspects condition of heat distribution systems.	<ul style="list-style-type: none"> ▪ knowledge of duct installation ▪ knowledge of pipe installation ▪ knowledge of heat distribution components ▪ knowledge of proper operation of heat distribution systems ▪ knowledge of proper installation of radiant heating panels ▪ knowledge of remedial measures for common heating distribution problems ▪ ability to identify heat distribution defects such as improper duct installations, incorrect pipe installations, radiator deterioration, corrosion, and missing register or grilles ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.07	Observes operation of heating system(s).	<ul style="list-style-type: none"> ▪ knowledge of thermostat types and typical location(s) ▪ knowledge of required controls such as safety devices, service shut-offs, etc. ▪ knowledge of burners and flame condition of heating systems ▪ knowledge of operation of ancillary components such as fans, pumps, etc. ▪ knowledge of remedial measures for common heating equipment problems ▪ ability to operate normal user controls ▪ ability to identify defects in operation of heating systems such as improper cycling

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.08	Identifies source of combustion and/or make-up air.	<ul style="list-style-type: none"> ▪ knowledge of requirements of combustion and/or make-up air systems ▪ knowledge of combustion and make-up air materials ▪ knowledge of combustion and make-up air installation ▪ ability to identify combustion and make-up air defects such as back-drafting ▪ ability to identify impact of defects on building and occupancy safety ▪

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
13.09	Visually inspects exterior condition of chimneys, flues and vents.	<ul style="list-style-type: none"> ▪ knowledge of chimney, flue and vent material such as metal, stone and ceramic ▪ knowledge of chimney, flue and vent components such as dampers, caps and cleanouts ▪ knowledge of chimneys, flues and vents installation requirements such as clearances, joints and minimum heights ▪ knowledge of remedial measures for common chimney problems ▪ ability to identify chimneys, flues and vents defects such as incorrect installation, deterioration and unsafe conditions ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 14 Visually Inspects Supplemental Heating Systems

<p>Check here if the course does NOT Address this task ...then go on to the next task</p>	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.01	Identifies types of supplemental heating.	<ul style="list-style-type: none"> ▪ knowledge of supplemental heating systems such as wood fuel burning devices , fossil fuel burning devices, site built fireplaces prefabricated fireplaces, radiant heating systems and electric heating systems ▪ ability to identify types of supplemental heating ▪ ability to determine the approximate age and expected life span of supplemental heating system

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.02	Visually inspects condition of supplemental fuel storage system(s).	<ul style="list-style-type: none"> ▪ knowledge of types of fuel tanks and containers ▪ knowledge of unsafe fuel storage conditions ▪ knowledge of impact of abandoned underground fuel storage tanks ▪ knowledge of solid fuel storage systems ▪ knowledge of remedial measures for common supplemental fuel storage problems ▪ ability to identify supplemental fuel storage system defects such as signs of leakage and spillage, instability and corrosion ▪ ability to identify impact of defects on building and occupancy safety ▪ ability to determine the approximate age and expected life span of supplemental fuel storage systems

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.03	Visually inspects condition of supplemental fuel distribution system.	<ul style="list-style-type: none"> ▪ knowledge of supplemental fuel distribution components such as fill pipes, supply lines and venting pipes of containers ▪ knowledge of supplemental fuel distribution installation ▪ knowledge of remedial measures for common supplemental fuel distribution problems ▪ ability to identify defects in supplemental fuel distribution systems such as signs of leaks and unsafe installation ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

National Certification Program for Home and Property Inspectors

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.04	Visually inspects condition of supplemental heating equipment.	<ul style="list-style-type: none"> ▪ knowledge of acceptable installation of supplemental heating equipment such as clearance and venting ▪ knowledge of remedial measures for common supplemental heating equipment problems ▪ ability to identify supplemental heating equipment defects such as rust, cracks, loose components, leaks and the condition of filters ▪ ability to identify impact of defects on building and occupancy safety ▪ ability to ability to estimate approximate age and life span of supplemental heating equipment

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.05	Visually inspects condition of supplemental heat distribution systems	<ul style="list-style-type: none"> ▪ knowledge of duct and pipe installation ▪ knowledge of supplemental heat distribution components such as ducts, pipes and radiators ▪ knowledge of proper operation of supplemental heat distribution systems ▪ knowledge of installation requirements of radiant heating panels ▪ knowledge of remedial measures for common supplemental heating distribution problems ▪ ability to identify supplemental heat distribution defects such as improper duct installations, incorrect pipe installations, radiator deterioration, corrosion, and missing registers or grilles ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.06	Identification of source of combustion and/or make-up air.	<ul style="list-style-type: none"> ▪ knowledge of combustion and/or make up air systems ▪ knowledge of combustion and make-up air materials ▪ knowledge of combustion and make-up air installation ▪ ability to identify combustion and make-up air defects such as back-drafting ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
14.07	Visually inspects exterior condition of chimneys, flues and vents.	<ul style="list-style-type: none"> ▪ knowledge of chimney, flue and vent material such as metal, stone and ceramic ▪ knowledge of chimney, flue and vent components such as dampers, caps and cleanouts ▪ knowledge of chimneys, flues and vents installation such as clearances, joints and minimum heights ▪ knowledge of remedial measures for common chimney problems ▪ ability to identify chimneys, flues and vents defects such as incorrect installation, deterioration and unsafe conditions ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 15 Visually Inspects Permanent Cooling Systems

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
15.01	Identifies type of cooling system.	<ul style="list-style-type: none"> ▪ knowledge of types of cooling systems such as central, isolated and ground source ▪ ability to ability to estimate approximate age and life span of cooling equipment

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
15.02	Visually inspects condition of exterior equipment	<ul style="list-style-type: none"> ▪ knowledge of exterior equipment and components ▪ knowledge of exterior equipment installation ▪ knowledge of remedial measures for common cooling equipment problems ▪ ability to identify exterior cooling equipment defects such as blocked filter, aging, improper installation and leaks

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
15.03	Visually inspects condition of interior equipment.	<ul style="list-style-type: none"> ▪ knowledge of interior equipment and components ▪ knowledge of interior equipment installation ▪ knowledge of remedial measures for common cooling equipment problems ▪ ability to identify cooling equipment defects such as blocked filter, aging, improper installation, improper condensation drainage and leaks

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
15.04	Visually inspects condition of cold air distribution system.	<ul style="list-style-type: none"> ▪ knowledge of cooling system components such as ducts, dampers and grilles ▪ knowledge of types of cold air distribution systems ▪ knowledge of cold air distribution systems' installation ▪ knowledge of remedial measures for common cold air distribution systems' problems ▪ ability to identify cooling distribution system defects such as improper duct installation, corrosion and missing grilles

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
15.05	Observes operation of cooling system(s).	<ul style="list-style-type: none"> ▪ Knowledge of proper location of thermostat(s) ▪ knowledge of proper operation of cooling systems ▪ ability to operate normal user controls ▪ ability to identify proper cooling system operation

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 16 Visually Inspects Air Handling Systems

<p>Check here if the course does NOT Address this task ...then go on to the next task</p>	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
16.01	Identifies type of air handling system.	<ul style="list-style-type: none"> ▪ knowledge of types of air handling systems such as central, heat recovery ventilator and fan coil ▪ ability to identify type of air handling system

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
16.02	Visually inspects condition of air handling system	<ul style="list-style-type: none"> ▪ Knowledge of types of air handling system ▪ knowledge of distribution components and material ▪ knowledge of remedial measures for common air handling system problems ▪ ability to identify air handling system defects such as inadequate support, leakage, missing insulation and improper installation

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
16.03	Observes operation of air handling system.	<ul style="list-style-type: none"> ▪ knowledge of proper operation of air handling systems ▪ knowledge of controls such as dampers ▪ knowledge of operation of thermostats and humidistats ▪ ability to identify air handling systems defects

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Block E Plumbing

Task 17 Visually Inspects Water Service Supply and Distribution

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
17.01	Identifies source(s) of water supply.	<ul style="list-style-type: none"> ▪ knowledge of public and private water systems ▪ knowledge of piping materials such as copper, lead, plastic and galvanized ▪ knowledge of local conditions such as community wells, private wells, tanks and municipal supply ▪ knowledge of limitations of inspection of private wells and need to recommend separate well capacity and potability testing ▪ ability to locate and identify sources of water supply

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
17.02	Identifies presence and condition of shut-off valves.	<ul style="list-style-type: none"> ▪ knowledge of types of shut-off valves ▪ knowledge of shut-off valve requirements ▪ ability to identify shut-off valve defects such as corrosion and leakage ▪ ability to identify absence of shut-off valves

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
17.03	Visually inspects condition of pumps and tanks.	<ul style="list-style-type: none"> ▪ knowledge of types of pumps such as submersible, pressure, in-line and jet pumps ▪ knowledge of types of tanks such as water storage and pressure tanks ▪ knowledge of pump/tank installation requirements ▪ knowledge of remedial measures for common pump and tank problems ▪ ability to locate pump and tank ▪ ability to identify pump defects such as corrosion, leakage, defective drive systems and improper pump/tank installation ▪ ability to identify tank defects such as corrosion, leakage and waterlogging

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
17.04	Identifies type(s) of distribution piping.	<ul style="list-style-type: none"> ▪ knowledge of piping material and installation ▪ ability to identify type(s) of distribution piping

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
17.05	Visually inspects condition of distribution piping.	<ul style="list-style-type: none"> ▪ knowledge of piping installation ▪ knowledge of remedial measures for common distribution problems ▪ ability to identify distribution piping defects such as improper material usage, unsupported piping, corrosion, and cross connections

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
17.06	Visually inspects exterior hose bib.	<ul style="list-style-type: none"> ▪ knowledge of types of hose bib ▪ knowledge of installation of hose bib ▪ knowledge of for vacuum breaks and backflow preventers ▪ ability to identify defects of hose bib such as leaking, cross connections and absence of antisiphoning devices

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 18 Visually Inspects and Operates Fixtures

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
18.01	Visually inspects condition of fixtures.	<ul style="list-style-type: none"> ▪ knowledge of types of fixtures such as steel or ceramic sinks and tubs and water closets ▪ knowledge of fixture material and installation ▪ knowledge of remedial measures for common fixture problems ▪ ability to identify fixture defects such as improper installation, loose water closets, cracks, ineffective seals and leakage

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

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NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
18.02	Visually inspects condition of tub and shower enclosures.	<ul style="list-style-type: none"> ▪ knowledge of types of tub/shower enclosures such as moulded acrylic, ceramic tile and plastic laminate ▪ knowledge of tub and shower enclosures material and installation ▪ knowledge of remedial measures for common tub and shower enclosures problems ▪ ability to identify tub and shower enclosures defects

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
18.03	Visually inspects condition of faucets.	<ul style="list-style-type: none"> ▪ knowledge of faucet types such as washerless, single lever and pressure/temperature sensitive ▪ knowledge of faucet installations and material ▪ ability to identify faucet defects such as leakage, corrosion and deterioration

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
18.04	Operates faucets and fixtures.	<ul style="list-style-type: none"> ▪ knowledge of standard operation procedures regarding faucets and fixtures ▪ knowledge of proper function of faucets and fixtures such as controls and overflow mechanisms ▪ knowledge of remedial measures for common fixture problems ▪ ability to identify defects of faucets and fixtures such as leaks, water hammer and blockage

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
18.05	Observes functional flow of water.	<ul style="list-style-type: none"> ▪ knowledge of acceptable flow rate ▪ knowledge of remedial measures for common flow problems ▪ knowledge to identify excessive water pressure ▪ ability to recognize abnormal flow such as weak flow and intermittent flow

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 19 Visually Inspects and Operates Water Heaters

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
19.01	Identifies type of water heaters.	<ul style="list-style-type: none"> ▪ knowledge of types of water heaters such as electric, natural gas and oil fired ▪ ability to identify type and capacity of water heater ▪ ability to ability to estimate approximate age and life span of water heating equipment

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
19.02	Identifies type and source of fuel(s).	<ul style="list-style-type: none"> ▪ knowledge of types of fuels such as oil, propane, natural gas or electricity ▪ knowledge of tanks, piping and material ▪ knowledge of safety aspects of fuels containment ▪ ability to identify type and sources of fuel

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
19.03	Visually inspects condition of fuel storage system(s)	<ul style="list-style-type: none"> ▪ knowledge of types of fuel tanks and containers ▪ knowledge of unsafe fuel storage conditions ▪ knowledge of impact of abandoned underground fuel storage tanks ▪ knowledge of remedial measures for common fuel storage problems ▪ ability to identify fuel storage system defects such as signs of leakage and spillage, instability and corrosion ▪ ability to identify impact of defects on building and occupancy safety ▪ ability to determine the approximate age and expected life span of fuel storage systems

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
19.04	Visually inspects condition of fuel distribution system.	<ul style="list-style-type: none"> ▪ knowledge of fuel distribution components such as fill pipes, supply lines and venting pipes of containers ▪ knowledge of fuel distribution installation ▪ knowledge of remedial measures for common fuel distribution problems ▪ ability to identify defects in fuel distribution systems such as signs of leaks and unsafe installation ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
19.05	Visually inspects condition of water heater.	<ul style="list-style-type: none"> ▪ knowledge of water heater installation ▪ knowledge of remedial measures for common water heater problems ▪ ability to identify water heater defects such as rust/corrosion, improper exhaust venting and inadequate safety devices such as temperature and pressure temperature relief values ▪ ability to identify impact of defects on building and occupancy safety ▪ ability to ability to estimate approximate age and life span of water heating equipment

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
19.06	Observes operation of water heater.	<ul style="list-style-type: none"> ▪ knowledge of proper water heater operation ▪ ability to activate water heater ▪ ability to identify a deficiency in hot water supply/temperature

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 20 Visually Inspects Drain, Waste and Venting

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.01	Visually inspects condition of piping.	<ul style="list-style-type: none"> ▪ knowledge of types of waste water piping such as copper, metal and plastics ▪ knowledge of waste piping installation ▪ knowledge of remedial measures for common waste piping problems ▪ ability to identify waste piping defects such as rust, cracks, joint separation, inadequate slope, and improper connections ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.02	Observes functional drainage.	<ul style="list-style-type: none"> ▪ knowledge of venting requirements to prevent siphoning ▪ knowledge of remedial measures for common drainage problems ▪ ability to identify drainage and venting defects such as signs of leakage and blockage

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.03	Visually inspects for existence of vents.	<ul style="list-style-type: none"> ▪ knowledge of vent material and installation ▪ knowledge of remedial measures for common venting problems ▪ ability to identify mechanical vents ▪ ability to identify venting defects such as inadequate non-siphoning action improper installations and lack of proper venting

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.04	Visually inspects for existence of clean-outs.	<ul style="list-style-type: none"> ▪ knowledge of clean-out installations ▪ ability to locate and identify clean-outs

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

National Certification Program for Home and Property Inspectors

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.05	Visually inspects for existence of floor drains.	<ul style="list-style-type: none"> ▪ knowledge of floor drain material and installation ▪ ability to locate floor drain ▪ ability to determine presence of floor drain seals ▪ ability to determine presence of trap seals and back water valves

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.06	Visually inspects for existence and condition of sump pump and discharge.	<ul style="list-style-type: none"> ▪ knowledge of types of sump pumps such as submersible and free standing ▪ knowledge of sump pump and discharge installations ▪ knowledge of remedial measures for common sump pump problems ▪ ability to activate system ▪ ability to identify sump pump defects such as rust, improper connections and illegal discharge of gray water

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
20.07	Visually inspects for existence and condition of sewage ejection pump.	<ul style="list-style-type: none"> ▪ knowledge of types of sewage ejection pumps ▪ knowledge of proper sewage ejection pumps material and installation ▪ knowledge of necessity of sewage ejection pumps ▪ knowledge of remedial measures for common sewage ejection problems ▪ ability to operate pump ▪ ability to identify sewage ejection pump defects such as improper ventilation, seepage and improper installation ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Block F Electrical

Task 21 Visually Inspects Exterior Service Entrances

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
21.01	Identifies type of entrance service.	<ul style="list-style-type: none"> ▪ knowledge of types of entrance services such as overhead and underground ▪ knowledge of installation of entrance service components ▪ ability to identify types of entrance service

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
21.02	Visually inspects compatibility of service components.	<ul style="list-style-type: none"> ▪ knowledge of electrical theory ▪ knowledge of principles of grounding, phasing, overcurrent protection, sizing of conductors and residential circuit layout ▪ knowledge of entrance service components installation ▪ knowledge of service cable capacity ▪ knowledge of conduit size/capacity ▪ knowledge of proper mast configuration/assembly ▪ knowledge of main breaker capacity ▪ knowledge of service panel capacity ▪ ability to identify capacity of service cable ▪ ability to identify proper configuration of mast assembly ▪ ability to determine compatibility of service components ▪ knowledge of service entrance components such as cable and mast

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
21.03	Visually inspects condition of service entrance.	<ul style="list-style-type: none"> ▪ knowledge of principles of grounding, phasing, overcurrent protection, sizing of conductors and residential circuit layout ▪ knowledge of service entrance components installation ▪ knowledge of remedial measures for common service entrance problems ▪ ability to identify service entrance defects such as height above grade, lack of support and damaged or missing components ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 22 Visually Inspects Main Panel

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
22.01	Identifies type of main disconnect.	<ul style="list-style-type: none"> ▪ knowledge of types of main disconnect ▪ knowledge of appropriate location of panel ▪ knowledge of remedial measures for common main disconnect problems ▪ ability to recognise defects in main disconnect such as signs of overheating and arcing ▪ ability to identify type of main disconnect

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

National Certification Program for Home and Property Inspectors

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
22.02	Visually inspects condition of panel.	<ul style="list-style-type: none"> ▪ knowledge of types of electrical panels such as fused, breakers, etc. ▪ knowledge of basic electricity such as wire size, breakers and fuse size and Ohms law ▪ knowledge of remedial measures for common panel problems ▪ ability to identify electrical panel defects such as rust, loose connections, overheating and open panel slots ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
22.03	Identifies size of disconnect and service panel.	<ul style="list-style-type: none"> ▪ knowledge of disconnect and service panel capacities (60, 100, 200 amp, etc.) ▪ knowledge of three phase panels ▪ ability to identify disconnect and service panel capacity

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
22.04	Identifies type of over-current protection device.	<ul style="list-style-type: none"> ▪ knowledge of types of over-current protection devices such as fuses and circuit breakers ▪ ability to identify types of over-current protection devices

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
22.05	Determines compatibility of wire size with fuses/breakers.	<ul style="list-style-type: none"> ▪ knowledge of wire capacity (15, 20, 25 amp etc.) ▪ knowledge of breaker/fuse capacity ▪ knowledge of basic electricity such as wire size and service size calculations ▪ knowledge of remedial measures for common wiring compatibility problems ▪ ability to identify wire size and current carrying capacity ▪ ability to identify breaker/fuse capacity ▪ ability to reconcile breaker/fuses ratings with circuit they protect ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
22.06	Visually inspects existence and condition of grounding.	<ul style="list-style-type: none"> ▪ knowledge of grounding systems and material ▪ knowledge of grounding and bonding and methods such as connections to water pipes and ground rod systems ▪ knowledge of remedial measures for common grounding problems ▪ ability to identify grounding system defects such as inadequate grounding, missing components and corrosion ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 23 Visually Inspects Distribution

Check here if the course does NOT Address this task ...then go on to the next task	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
23.01	Identifies type of wiring.	<ul style="list-style-type: none"> ▪ knowledge of wiring materials such as aluminium and copper ▪ knowledge of wiring material and installation ▪ knowledge of incompatibility between wiring types, fixtures, and breakers ▪ knowledge of wiring types ▪ knowledge of remedial measures for common wiring incompatibility problems ▪ ability to identify types of wire and material

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
23.02	Identifies size of disconnect and wire at sub-panels.	<ul style="list-style-type: none"> ▪ knowledge of disconnect and sub panel capacities (60, 100, 200 amp) ▪ knowledge of electrical sub-panel material and installation ▪ knowledge of basic electricity ▪ knowledge of remedial measures for common wiring compatibility problems ▪ ability to reconcile sub-panel disconnect capacity with wire capacity at sub-panel ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
23.03	Visually inspects condition of sub-panels.	<ul style="list-style-type: none"> ▪ knowledge of types of sub-panels ▪ knowledge of electrical sub-panel material and installation ▪ knowledge of basic electricity principles ▪ knowledge of remedial measures for common sub-panel problems ▪ ability to identify electrical sub-panel defects such as looseness, rust, signs of overheating loose connections missing components and open slots ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
23.04	Visually inspects branch circuit wiring.	<ul style="list-style-type: none"> ▪ knowledge of wire sizes, types and capacities ▪ knowledge of wiring material and installation ▪ knowledge of basic electrical principles ▪ knowledge of remedial measures for common wiring problems ▪ ability to identify wire sizes and types ▪ ability to identify wiring defects such as inappropriate wiring techniques, undersized junction boxes, signs of overheating, wiring incompatibility, poor connections, obsolete wiring and missing covers ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

Task 24 Visually Inspects Outlets, Switches, and Fixtures

<p>Check here if the course does NOT Address this task ...then go on to the next task</p>	
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If the course DOES address this task	
Which Course Module addresses this TASK ?	
Targeted Knowledge Level (1 to 6) for the course	
Targeted Application Level (1 to 5) for the course	

Sub Tasks for this Task

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
24.01	Observes and operates fixture switches.	<ul style="list-style-type: none"> ▪ knowledge of types of switches such as toggle, dimmer and three way ▪ knowledge of switch material and installation ▪ knowledge of remedial measures for common wiring problems ▪ ability to identify switch defects such as inoperability and missing covers ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
24.02	Visually inspects and tests receptacles.	<ul style="list-style-type: none"> ▪ knowledge of types of receptacles ▪ knowledge of receptacle material and installation ▪ knowledge of remedial measures for common wiring problems ▪ ability to identify defective receptacles such as inoperability and missing covers ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
24.03	Tests ground fault circuit interrupters.	<ul style="list-style-type: none"> ▪ knowledge of the purposes of ground fault circuit interrupters (GFCI) ▪ knowledge of GFCI installation ▪ knowledge of remedial measures for common GFCI problems ▪ ability to identify GFCIs ▪ ability to test GFCIs ▪ ability to identify GFCI defects ▪ ability to identify lack of GFCIs where required such as in bathrooms, exterior outlets, whirlpools and pool areas ▪ ability to identify impact of defects on building and occupancy safety

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
24.04	Visually inspects condition of fixtures.	<ul style="list-style-type: none"> ▪ knowledge of types of fixtures such as pot lights and fluorescent lights ▪ knowledge of material and installation for permanently connected electrical fixtures ▪ knowledge of remedial measures for common fixture problems ▪ ability to identify fixture defects such as inoperability, improper installation and missing components ▪ ability to identify impact of defects on building and occupant security

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

NOS Subtask	Subtask Name	Supporting Knowledge and Abilities
24.05	Identifies existence or absence of smoke/CO detectors.	<ul style="list-style-type: none"> ▪ knowledge of smoke detectors ▪ knowledge of CO detectors ▪ knowledge of optimum smoke and CO detectors location ▪ ability to identify smoke and CO detectors

Course Module that addresses this SUBTASK (if any)	
Targeted Knowledge Level (1 to 6)	
Targeted Application Level (1 to 5)	

In addition to this completed worksheet, please provide us with:

- A complete outline for this course
- Module-by-module statements of learning objectives
- Methods for evaluating trainee performance
- A summary of hands-on training (if any)

- Resumés of your course instructor
- Examples of instructor's materials

Please return this completed form (with all attachments) to:

**Griffiths Sheppard Consulting Group Inc
Attention: Jeff Griffiths**

609 – 14th Street NW Suite 400 Calgary Alberta T2N 2A1

If you have any questions about this worksheet, please contact

Jeff Griffiths Telephone 403 374 1950 Fax 403 637 3800 jeff@griffiths-sheppard.com