

BOD MEETING

June 1, 2004

Attendance:

President Alrek Meipoom, VP Andrew Dixon, Secretary Tom Lloyd, Treasurer Ralph Banks,
BOD Members: Carl Inglis, Doug Azair, John Parkin, Roy Chan

- 1 Meeting called to order by President Alrek Meipoom.
- 2 Defer April 13, 2004 minutes for BOD meeting as there was only 1 copy sent to our current president.
- 3 VP Andrew Dixon made a motion to accept the previous minutes for April 14, 2004 as amended. (item 4 should read 2004 AGM as opposed to 20004.

Seconded by Carl Inglis

- 4 Revolving memberships:

At present dues are based on the calendar year. (passed on April 13, 2004)

It is now set to have renewals on anniversary dates of joining the OAH with a 60 day prompt with letters going out 45 days prior in hard copy.

A discussion took place as to how we would administer this for present members as well as all new members.

Motion made by Treasurer Ralph Banks:

Revolving membership for new members shall be adopted as of July 1, 2004. Existing member renewals will have a one time option of renewal payments of either 12, 15, or 18 months as of January 1, 2005 and will be pro rated accordingly.

Seconded by Secretary Tom Lloyd

Called to Question: All in favor Unanimous

- 5 A discussion took place as to whether or not there should be an additional charge for members who want to receive all mailings through the post as opposed to the members who receive mailings by mail.

All agreed that we will leave it as it is presently.

- 6 A discussion took place regarding the \$25.00 charge for info packages that are mailed out to interested potential members who have inquired regarding membership. CAHPI now does not supply the magazine etc. for the packages. It has been agreed that it can be downloaded from the internet free and if a hard copy is required the fee will remain and be refunded back if the applicant joins the association.

Motion was made by Treasurer Ralph Banks:

We add a declaration to be initialed on all the renewals, up grade and application forms that the member/applicant acknowledge they have read and understood the SOP and the Code of Conduct. To become effective as of July 1,2004.

Seconded by VP Andrew Dixon

Call to question: All in favor. Unanimous

- 7 A discussion took place regarding the insurance issue at hand. The chair of the committee has informed VP Andrew Dixon that the time table is on schedule. VP Andrew Dixon also informed the BOD that the corporation insurance is completely in place. President Alrek Meipoom has informed the BOD that we are covered for directors and officers liability insurance until Feb. 18, 2005. The E and O insurance and the CGL is not in place as of yet but an application has been sent out and we are waiting for an answer.
- 8 President Alrek Meipoom has informed us that the web site is moving forward and that the members side is now up and running and encouraged any one who has not visited it to do so. Approx. one month ago the remainder of the site has been looked at and a number of items will be removed and or moved to other areas such as the members only area. We are currently looking at who we can get to moderate the site. Doug Azair suggested that we put this out to the membership and ask for volunteers that are not on the BOD. VP Andrew Dixon suggested that this be put to the membership in the next news letter and this committee be under the discipline committee as a sub committee. All agreed to this suggestion.
- 9 VP Andrew Dixon informed us that the next CAHPI meeting is slated for June 20,2004. VP Andrew Dixon also informed us that the CAHPI By-Laws should be taken back to the membership for discussion and revision so that he can take it back to CAHPI by the first of Oct. 2004.
- 10 Committee chair reports:

VP Andrew Dixon informed the members of the board that last year there was a schedule for the committee chairs and regional meeting groups to report to the BOD. The question was posed as to weather or not we should continue. This was unanimous that we should continue this practice. President Alrek Meipoom is to speak to our administrator Wendy to put a list together to get out to the BOD so that we know who is involved with all of the various committees.
- 11 VP Andrew Dixon spoke to the BOD regarding setting up regional meeting visitations. It was found that this would be very informative to the BOD and to the membership as a whole. The time table that was discussed is that we restart this in the fall of 2004. All members of the BOD agreed.
- 12 Treasurer Ralph Banks led a discussion on suppling all members a CD to use for advertising etc. this CD should be ready for distribution in Dec. 2004. The BOD felt that this would be a great item for the membership to have. President Alrek Meipoom is to forward this to the PR committee with instructions to report back to the BOD in two (2) months. The BOD unanimously agreed to this.
- 13 Treasurer Ralph Banks led a discussion on the IMS radio station regarding pricing for advertising for all of Ontario for a twelve (12) week schedule. The cost was felt to be extreme so further discussion must be done so that decisions must be made as to alternative schedules that would be more financially sound. This is for information only and the PR committee should look into this

further as to what type of lower cost advertising we can receive.

- 14 Treasurer Ralph Banks led a discussion on appointing an Ombudsman for the association. This is to be advertised on the web site. This is a great opportunity for a member to help guide members through the process. The time table is for the next BOD meeting.

Meeting was adjourned by VP Andrew Dixon

Seconded by Carl Inglis